

REQUIREMENTS FOR COMPLETION OF EASEMENT

- 1) PRINT ALL NAMES ON TOP TWO LINES AS THEY APPEAR ON PROPERTY DEED.
- 2) EASEMENT DESCRIPTION – PRINT THE EASEMENT DESCRIPTION IN THE BLANK SPACE IN THE MIDDLE OF THE FORM OR ATTACH A COPY OF YOUR LEGAL DESCRIPTION TO THE FORM.
- 3) DATE THE EASEMENT.
- 4) EXECUTION OF THE EASEMENT.
 - A) FOR INDIVIDUALS & PARTNERSHIPS
THIS EASEMENT MUST BE SIGNED BY ALL PARTIES LISTED ON THE DEED. THE SIGNATURES MUST BE WITNESSED BY TWO PEOPLE OR NOTARIZED.
 - B) FOR CORPORATIONS
THIS EASEMENT MUST BE SIGNED BY THE OFFICER OR OFFICERS WHO HAVE THE AUTHORITY TO EXECUTE EASEMENTS FOR THE CORPORATION. THEY MUST SIGN THE ACKNOWLEDGEMENT FORM FOR CORPORATIONS AND THE SIGNATURES ON BOTH FORMS MUST BE NOTARIZED.
 - C) FOR LLC'S
THIS EASEMENT MUST BE SIGNED BY THE MANAGER OR MANAGERS WHO ARE AUTHORIZED TO EXECUTE EASEMENTS FOR THE LLC. THEY MUST SIGN THE ACKNOWLEDGEMENT FORM FOR LLC'S AND THE SIGNATURES ON BOTH FORMS MUST BE NOTARIZED.
- 5) WITNESSING THE EASEMENT.
 - A) A WITNESS MUST BE AT LEAST 18 YEARS OLD.
 - B) A WITNESS MUST NOT BE RELATED TO THE PROPERTY OWNER.