

# Sponsorship/Donation Request Form

Thank you for considering Baldwin EMC as an event sponsor. We're proud to support our local communities.

To be considered for a sponsorship or donation, a formal request must be received within 45 days prior to the event. Please complete the form below to the best of your ability with as much detail as possible. **You must include a copy of your W-9 if requesting a monetary donation.**

All requests will be evaluated within 30 days, and you will be contacted if your event has been selected for further review.

If you have any questions regarding this form or your completed application, please contact Donna Givens at [dgivens@baldwinemc.com](mailto:dgivens@baldwinemc.com) or 251-989-0179

## Sponsorship and Donation Request Form

Name \_\_\_\_\_  
Name of Organization \_\_\_\_\_  
Address \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
What is the nature of your organization? \_\_\_\_\_  
\_\_\_\_\_  We are a 501©3 non-profit  
Event Location? \_\_\_\_\_  
Other companies involved, if any \_\_\_\_\_  
Due Date (when sponsorship items must be provided) \_\_\_\_\_

### Donation Request:

- Auction Item \_\_\_\_\_ Value \_\_\_\_\_
- Door Prize/Raffle Prize
- Sponsorship \_\_\_\_\_ Requested Amount \_\_\_\_\_
- Giveaways
- Or describe your request \_\_\_\_\_

If an event, provide date \_\_\_\_\_ Held annually? \_\_\_\_\_

Describe the event \_\_\_\_\_

How many people do you estimate will attend? \_\_\_\_\_

How will your event be promoted? \_\_\_\_\_

What is your fundraising goal? \_\_\_\_\_

How will the funds raised be used? \_\_\_\_\_

How will this benefit the community? \_\_\_\_\_

**Return form to: Donna Givens, Baldwin EMC, P.O. Box 220, Summerdale, AL 36580**  
**You must include a copy of your W-9 if requesting a monetary donation.**